Exam Invigilators

Salary: Hourly rate
Required: October 2021

The Whitehaven Academy is part of the Cumbria Education Trust. CET is a growing multi academy trust based in Cumbria; and is committed to creating outstanding, innovative and inspiring learning environments for our schools and their communities. The successful candidate will be joining CET at an exciting time, as we continue to build on our successes and move forward on our journey to establish ourselves as one of the highest performing MATs in the North of England.

The coming academic year sees significant developments at The Whitehaven Academy as we move in to the state of the art new build with an expanding sixth form. The Whitehaven Academy will be offering a broader range of courses, including our new Creative Curriculum for younger students. With standards rising and numbers growing, this is an exciting time to join an ambitious learning community where we strive to ensure students can 'be the best they can be'.

We are currently looking to recruit casual Invigilators to join our existing team.
If you are well organised, responsible, reliable and give attention to detail, we would like to hear from you. A flexible approach and the ability to work on your own initiative is essential.

Duties will include administering large year group exams in our Sports Hall, invigilating in one of our smaller venues or working with individuals with specific requirements such as a reader or scribe. Full training will be given on appointment, although previous experience is advantageous.

The main exam periods are in January, May, June, July & December with modular exams at various times throughout the year, usually lasting one day.

You will be engaged as a casual worker with each period of work offered and agreed separately.

If you have the qualities required, then we would welcome an application from you.

Please Note: The Cumbria Education Trust does not accept CVs. If you wish to apply for this post please complete an application form which can be found along with the job description and on the School's website
https://www.whitehavenacademy.org.uk/
Completed applications should be sent to egraham@whitehavenacademy.org.uk

Remember to ensure that you provide contact telephone numbers (daytime and evening) and email addresses for your referees.
Closing Date: 12pm Friday 8th October 2021
Interviews will be held the week commencing 11th October 2021

The Cumbria Education Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff and volunteers to share this commitment. Enhanced DBS disclosure and Barred List checks are required for this post.